



**Business Name:** \_\_\_\_\_  
**Contact Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_  
**Conference attending:** STC 2019  
**Dates:** June 18-20, 2019 Booth Number: \_\_\_\_\_

The Conference Center will provide the following electrical services for your convention needs:

<u>Number Required</u>	<u>Outlet Item</u>	<u>Regular Price (1 time charge)</u>
_____	120 vac @20 amp	\$55.00 each, \$30.00 each additional
_____	208-230 vac @20 amp	\$55.00 each, \$35.00 each additional
_____	208-230 vac @30 amp	\$55.00 each, \$35.00 each additional
_____	208-230 vac @40 amp	\$55.00 each, \$35.00 each additional
_____	208-230 vac @50 amp	\$55.00 each, \$35.00 each additional
_____	3 phase voltage/amperage	\$75.00 each, \$55.00 each additional

<u>Rental Fees (1 time charge)</u>		
_____	25' Single Gang Extension Cord (20 amp)	\$10.00 each
_____	25' Double Gang Extension Cord (20 amp)	\$15.00 each
_____	50' Single Gang Extension Cord (20 amp)	\$20.00 each
_____	50' Double Gang Extension Cord (20 amp)	\$25.00 each

<u>Internet / Phone (1 time charge)</u>		
_____	Hardwire Internet	\$200 each
_____	Preferred Wireless Access	\$175 each
_____	Dedicated Phone Line	\$150 each

**Labor Rates**

Labor rates - normal business hours, Monday-Friday (7:00am to 3:30pm) \$45.00 per man hour  
 Labor rates – off hours & weekends \$60.00 per man hour

\*This order form with payment must be received no later than 15 days before the opening of the show to ensure installation in time for opening of the show. If you have special needs that are not listed above please contact Jackie Kelly 518-302-5375 email: [jkelly@orda.org](mailto:jkelly@orda.org)  
 We accept checks (made payable to ORDA) or Master Card, Visa, American Express or Discover.

Name on Card \_\_\_\_\_ Type of Card \_\_\_\_\_  
 Billing Address \_\_\_\_\_  
 Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_  
 3-digit CV code \_\_\_\_\_ Amount to be charged \_\_\_\_\_ Signature \_\_\_\_\_

Send completed form with payment to: Jackie Kelly, Olympic Center, 2634 Main Street, Lake Placid, NY 12946 or email: [jkelly@orda.org](mailto:jkelly@orda.org)